

Best Practices: CSU High-Risk Travel

These best practices for Colorado State University students, faculty and staff planning travel to [high-risk destinations](#) such as Kenya or Mexico, or the West African nations at the center of the Ebola crisis. It is also intended for travelers to any country for high-risk activities, such as mountain climbing or research into politically sensitive topics in countries where such freedoms may not be well protected. For additional information, please see the links below.

Travel Registration: All travelers on CSU-related business or for educational purposes must register their travel at the Office of International Programs-[Education Abroad](#) (OIP-EA) or [Risk Management and Insurance](#) websites (for students and employees, respectively). This registration will help travelers think through issues such as seeking travel health advice, acquiring travel health insurance, providing emergency contacts, and registering with the Smart Traveler Enrollment Program. Travelers going for personal reasons do not need to register, but should seriously consider health, safety, and security before planning high-risk travel.

Individual Travel Petitions: Students traveling individually to high-risk countries must also submit a [petition](#) to OIP-EA. Petitions outline their understanding of the risks involved and measures taken in the program design and in personal choices to mitigate those risks.

Group Travel Proposals: CSU students or employees planning to lead or send CSU undergraduate or graduate students abroad will submit a [proposal](#) as well as a [health and safety plan](#) to OIP-EA.

Timeline: For low- or moderate-risk travel, petitions and proposals should be submitted three months in advance. For high-risk travel, these are due six months before travel.

International Travel Oversight Committee (ITOC) Review: At CSU, this cross-campus group considers high-risk travel plans, and asks questions intended to contribute to travelers' health, safety and security. In certain cases, travel may not be authorized by the University.

Resources:

[International Travel Policy](#)

[International Travel Oversight Guidance and Procedures](#)

Other resources are available online at the Education Abroad (EA) Health and Safety [page](#) and the Risk Management and Insurance (RMI) [page](#), on a variety of subjects.

EA: <http://educationabroad.colostate.edu/health-safety/>

RMI: <http://www.ehs.colostate.edu/WRisk/travelHome.aspx>